

**Pre-bid Construction meeting will be held at 504 Pine St, Cambridge MD 21613 on June 14, 2023, at 10:00 am. To be able to bid on the project contractors must attend the Pre-bid Construction Meeting. Bids must be received by 3:00pm on Wednesday, June 28, 2023.**



## Pre-Bid Construction Meeting Agenda Interior Demolition

**Bids must be received by 3:00pm on Wednesday, June 28, 2023.**

- Documents Needed from contractors with the bid:
  - Attended pre-construction meeting and signed in.
  - Signed pre-construction meeting acknowledgement.
  - A signed, dated, and completed copy of Habitat for Humanity Choptank scope of work.
  - Contractor Proposal on company letterhead signed and dated.
  - Current copy of the contractor's MHIC, Plumbing, Electrical, etc. Licenses
  - Contractor's Certificate of Liability Insurance
    - Bodily Injury Liability Insurance in an amount not less than one million dollars (\$1,000,000.00) per occurrence and one million dollars (\$1,000,000.00) for each person for injuries, including wrongful death on any one person.
    - Property Damage Insurance in an amount not less than five hundred thousand (\$500,000.00) per occurrence and one million dollars (\$1,000,000.00) each aggregate.
    - Current copy of the contractor's Workers Compensation Insurance.
- Bid bond of 10% of the Bid
- Successful bidder and their sub-contractors must obtain all applicable permits from the City and comply with all other state and local requirements.
- Successful bidder and their sub-contractors shall have a City of Cambridge business license and be properly licensed by the State of Maryland for their trade, prior to beginning work. Contractors listed on the Federal Debarment List are not eligible.
- Bidders and/or their affiliates may not be on the Federal or State Debarred or Suspended Contractors List at any time during the bidding or project period.
- Workmanship shall be in accordance with industry standards and applicable building codes (both Federal, State, and City of Cambridge). All workers must be supervised by the contractor and capable of performing assigned work in a satisfactory manner.



- Work should be scheduled between the hours of 7:00 a.m. and 3:30 p.m. Monday through Friday. The Contractor and The City of Cambridge/Habitat Choptank must agree on other times.
- Bidder must be Renovation, Repair, and Painting RRP Certified by Environmental Protection Agency (EPA) for lead safe work practices for this project or any home built prior to 1978.
- Unless otherwise indicated, prices must be firm for ninety (90) days.
- Job site must be cleaned at the end of each day and at the completion of the work.
- Contractor is responsible to make sure all utilities are shut off and disconnected: Gas, water, sewer, Electrical, etc. Water, sewer, and gas must be disconnected and capped either outside of the house or in crawlspace leaving at least a foot above ground and not connected to the building.
- House is having everything removed down to the framing structure. Free of protrusions. Including stairs.
- Everything is to be removed from the house and disposed of. Wire, plumbing, fixtures, floor covering, furniture, appliances, etc.
- At the end of the demolition the house shall be free of all debris, dust, and dirt.